# Cheat Sheet de Inglês — 12.º Ano

12.º Ano | Inglês | 1 página

## 1. Tenses — quadro único

| Tempo | Forma | Uso |
|---|---|---|
| Present Simple | he **works** | rotina |
| Present Continuous | is **working** | agora/plano |
| Present Perfect | has **worked** | ligado ao presente |
| Present Perf. Cont. | has **been working** | duração até agora |
| Past Simple | **worked** / irreg. | passado concluído |
| Past Continuous | was **working** | em curso no passado |
| Past Perfect | had **worked** | antes de outra no passado |
| Past Perf. Cont. | had **been working** | duração antes do passado |
| Future (will) | will **work** | decisão/previsão |
| Future (going to) | is **going to** work | intenção/plano |
| Future Continuous | will **be working** | em curso futuro |
| Future Perfect | will **have worked** | até ponto futuro |

## 2. Verbos irregulares (top 24)

| Base | Past | P.p. |
|---|---|---|
| be | was/were | been |
| have | had | had |
| do | did | done |
| go | went | gone |
| see | saw | seen |
| take | took | taken |
| make | made | made |
| give | gave | given |
| get | got | got |
| come | came | come |
| say | said | said |
| tell | told | told |
| speak | spoke | spoken |
| write | wrote | written |
| read | read | read |
| know | knew | known |
| think | thought | thought |
| buy | bought | bought |
| bring | brought | brought |
| choose | chose | chosen |
| eat | ate | eaten |
| find | found | found |
| leave | left | left |
| win | won | won |

## 3. Stance & hedging (B2.2)

- **Past deduction:** must have been · can't/couldn't have been · might/may have been · could have done.
- **Hedging:** it is widely believed that… · tend to… · seem to… · it is often argued that…
- **Clefts (ênfase):** It was the crisis that changed the policy · What we need is a rewrite.
- **Inversion:** Not only did they lose… · Rarely have we seen… · No sooner had it begun…
- **Concessive linkers:** although · even though · despite + -ing · nevertheless · however · even if.
- **Relative clauses avançadas:** whose · the reason of which · prep + which/whom (in which, for which).

## 4. Conectores (writing)

- **Adição:** furthermore · moreover · in addition · what is more.
- **Contraste:** however · nevertheless · on the other hand · in contrast.
- **Consequência:** therefore · consequently · as a result · hence.
- **Exemplo:** for instance · such as · to illustrate · namely.
- **Finalidade:** in order to · so that · with a view to.
- **Conclusão:** in conclusion · all in all · to sum up · overall.

## 5. Escrita formal (email & review)

- **Email formal:** Dear Sir or Madam, · I am writing to enquire about… · I would be grateful if you could… · I look forward to your reply. · Yours faithfully.
- **Pedido:** I would like to request… · Could you possibly…? · Please note that…
- **Recomendação:** I would highly recommend… · It is well worth… · I found it extremely…
- **Avaliação:** On the one hand… on the other… · All things considered… · The main strength lies in…
- **Registro:** formal (no contractions, no slang) vs informal (contractions, phrasal verbs).

## 6. Como usar no exame

- Leitura: skimming para o gist, depois scanning para detalhe e inferência — sublinha o *author's stance*.
- Não traduzir palavra a palavra: reconhece a estrutura (cleft, inversion) antes de interpretar.
- Writing: parágrafo = tese + conector + exemplo; varia os tempos com propósito.
- Revisão final: its/it's · to/too · artigos · concordância verbal · pontuação.

*Quadro dos tenses e irregulares para decoreba ativa — cobre a gramática que a prova aplica aos quatro temas do ano.*

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